



Białystok, March 17, 2020

Dear Business Partner,

Due to the current coronavirus situation in Europe, Masterpress would like to reassure you of our commitment to protecting the health and wellbeing of our employees. In addition and in order to assure uninterrupted supply to our customers, we have introduced:

- A crisis team which continuously monitors the current situation in the region and acts accordingly to the needs as they arise;
- A disinfection scheme according to the National Sanitary Inspection's guidelines for business;
- Modified work schedules to prevent direct contact between workers on different shifts;
- Remote working where possible;
- Cancellations of all external meetings;
- Cancellations of all training activities;
- A business travel ban with exception to business travel vital to the business;
- A reduction of all internal meetings. A maximum of five employees are allowed per meeting;
- A policy for the safe loading/unloading of goods as well as for safe parcel delivery;
- A health statement policy where all people who enter the company (including all employees) must provide health statement prior to entering;
- A body temperature policy where all people who enter the company must have their body temperature measured in order to prevent individuals with a body temperature above 38 °C from entering the premises;
- Actions to ensure vital raw material supply has been secured.

We are hereby informing that for the time being all orders are going to be fulfilled without interruption, and that we are working actively to keep uninterrupted supply of goods and services to your business.


WICEPREZES Zarządu
Bogusław Wojtach

MASTERPRESS S.A.

15-569 Białystok, ul. Jacka Kuronia 4

T:85/664 75 30, F:85/664 75 40

E: infob@masterpress.com

www.masterpress.com

NIP 739 - 18 - 01 - 250, REGON 510431484

PKO BP 84 1020 3541 0000 5202 0011 6038

ZAREJESTROWANA POD NR KRS 0000297195

WYSOKOŚĆ KAPITAŁU ZAKŁADOWEGO 620.000,00 ZŁ, W CAŁOŚCI WPLĄCONY

